

**HARPER'S CHOICE COMMUNITY ASSOCIATION  
BOARD MEETING MINUTES  
JULY 5, 2016  
APPROVED AUGUST 16, 2016**

The Board of Directors of the Harper's Choice Community Association conducted its regular meeting on Tuesday, July 5, 2016, at Kahler Hall, Columbia, Maryland. Bob Fontaine, Robin Procida, Ben Rubin, Stephen Cook, Jim Smith, Alan Klein, and Steve Ingley were in attendance.

Mr. Fontaine called the meeting to order at 7:02 pm.

**APPROVAL OF THE AGENDA**

**Ms. Procida moved and it was seconded by Mr. Smith to approve the Agenda. Motion passed unanimously.**

**APPROVAL OF THE MINUTES**

**Ms. Procida moved and it was seconded by Mr. Rubin to accept the Minutes of the June 7, 2016 Board Meeting as submitted. Motion passed unanimously.**

**RESIDENT SPEAK OUT**

Mr. Joel Hurewitz presented concerns regarding what appears to him to be an unmaintained grassy area in Longfellow beside the private day care center and questioned whose responsibility it is to maintain that area.

**NEW BUSINESS**

Note: For reasons of practicality, the Board addressed certain agenda items out of order.

- A. 4th Quarter Financials – **Mr. Rubin moved and it was seconded by Mr. Cook to approve the 4<sup>th</sup> Quarter Financials. Motion passed unanimously.**
  
- B. Policy and Procedure Manual/Donations and Applications – **Mr. Smith moved and it was seconded by Mr. Cook to approve the changes to the Policy and Procedure Manual as amended by the Board and to incorporate the Juanita Robinson Grant Application language into the Policy and Procedure Manual as subsection E within Section 13.1. Motion passed unanimously. Mr. Rubin moved and it was seconded by Ms. Procida to approve the Monetary Donation Application as amended by the Board. Motion passed unanimously. Mr. Smith moved and it was seconded by Mr. Rubin to approve the changes to the Juanita Robinson Grant Fund Application as amended by the Board. Motion passed unanimously.**

## UNFINISHED BUSINESS

- A. Safeway/Village Center – Mr. Hornbeck and Mr. Avila, residents of Harper’s Choice, discussed their proposal to conduct a village-wide petition to provide for a better village grocery store.
- B. Employee Handbook/Contingency Fund – **Ms. Procida moved and it was seconded by Mr. Smith to approve the use of Contingency Fund monies to pay for the rewrite of the Employee Handbook. Motion passed with Mr. Rubin abstaining.**
- C. Request for Juanita Robinson Grant Funds – At the request of the Board of Directors, Ms. Megan Friedman gave a brief presentation on Longfellow Elementary School’s plans to create a pantry within the school and answered questions regarding the school’s request for Juanita Robinson Grant funds in the amount of \$720.50. **Ms. Procida moved and it was seconded by Mr. Rubin to offer matching funds up to \$200. Motion failed with Ms. Procida and Mr. Cook for, Mr. Rubin and Mr. Fontaine against, and Mr. Smith abstaining.**

## BOARD MEMBER REPORTS

None submitted.

**Ms. Procida moved and it was seconded by Mr. Cook to adjourn. Motion passed unanimously at 9:15 pm.**

Respectfully Submitted,



Stephen J. Ingley  
Village Manager/Secretary  
Harper’s Choice Community Association