

**HARPER'S CHOICE COMMUNITY ASSOCIATION  
BOARD MEETING MINUTES  
OCTOBER 1, 2013  
APPROVED NOVEMBER 5, 2013**

The Board of Directors of the Harper's Choice Community Association conducted its regular meeting on Tuesday, October 1, 2013 at Kahler Hall, Columbia, Maryland. Stephen Cook, Clare Brooks, Clarence Lam, Linda Kangrga, Robert Fontaine, Alicia Kong, and Wendy Tzucker were in attendance.

Mr. Cook called the meeting to order at 7:10 pm.

**APPROVAL OF THE AGENDA**

**Ms. Kong moved and it was seconded to accept the Agenda amended to include a discussion on purchasing office furniture. All in favor.**

**THE CONSENT AGENDA**

Discussion of the Consent Agenda was deferred until the next meeting.

**APPROVAL OF THE MINUTES**

**Ms. Kong moved and it was seconded to approve the September 17, 2013 Minutes as submitted. All in favor.**

**RESIDENT SPEAK OUT**

No residents were present.

**NEW BUSINESS**

ARC Case for 5425 Endicott Lane – Ms. Tzucker said that to date there has been no improvement to the property since the 15 day letter was sent. **Ms. Kong moved and it was seconded, that the Board send 5425 Endicott Lane to the ARC for possible legal action. All in favor.**

Covenant Policy – Ms. Tzucker presented a policy for Village Board Covenant Compliance. The Board requested that the Architectural Committee be included in the policy and that it become effective as of May 1, 2014. **Ms. Kong moved and it was seconded to approve the Village Board and Architectural Committee Covenant Compliance Policy. All in favor.**

Donation Policy – Ms. Tzucker presented the original Donation Policy with the addition of "Proof of expenditures may be required." **Ms. Kangrga moved and it was seconded to approve the Donation Policy as amended. All in favor.**

Office Furniture Purchase – Ms. Tzucker said that the furniture in the Covenant Advisor/Bookkeepers office was over 20 years old and now on its last legs. She presented 3 lines of furniture that will fit the space and be functional. **Mr. Fontaine moved and it was seconded to approve the Zira Line. All in favor.**

**UNFINISHED BUSINESS**

Liaison with the Police – **Ms. Brooks moved and it was seconded to table this discussion until the next meeting. All in favor.**

**Technology – Mr. Fontaine moved and it was seconded to: (1) develop advertising targeting the business community, (2) procure a lap top under \$500, (3) partner with an AV company to assist our clients who would like to use specialized audio visual equipment. All in favor.**

**BOARD MEMBER COMMENTS**

Ms. Kong reminded the Board about the Education Forum at Kahler Hall on Monday, October 7 at 7:00pm.

Meeting adjourned into Executive Session to discuss personnel issues at 7:45 pm