

**HARPER'S CHOICE COMMUNITY ASSOCIATION
BOARD MEETING MINUTES
MAY 3, 2016
APPROVED JUNE 7, 2016**

The Board of Directors of the Harper's Choice Community Association conducted its regular meeting on Tuesday, May 3, 2016, at Kahler Hall, Columbia, Maryland. Robert Fontaine, Robin Procida, Stephen Cook, Jim Smith, Jawan Taylor, Alan Klein, and Steve Ingley were in attendance.

Mr. Fontaine called the meeting to order at 7:17 pm.

ELECTION OF BOARD CHAIR AND VICE CHAIR

Ms. Procida moved and it was seconded by Mr. Cook to elect Mr. Robert Fontaine as Chair of the HCCA Board for fiscal year 2017. Motion passed unanimously.

Mr. Fontaine moved and it was seconded by Mr. Cook to elect Ms. Robin Procida as Vice Chair of the HCCA Board for fiscal year 2017. Motion passed unanimously.

DESIGNATION OF VILLAGE MANAGER

Ms. Procida moved and it was seconded by Mr. Cook to designate Mr. Stephen Ingley as Village Manager of HCCA for fiscal year 2017. Motion passed unanimously.

APPROVAL OF THE AGENDA

Mr. Cook moved and it was seconded by Ms. Procida to approve the Agenda. Motion passed unanimously.

APPROVAL OF THE MINUTES

Mr. Cook moved and it was seconded by Ms. Procida to accept the Minutes and Closed Meeting Statement of the April 5, 2016 Board Meeting as submitted. Motion passed unanimously.

RESIDENT SPEAK OUT

The Board recognized and thanked Ms. Alicia Kong for her service to the Harper's Choice Community Association and welcomed new board member Mr. Jim Smith. Mr. Joel Hurewitz reiterated some of his ideas for improved parking.

NEW BUSINESS

- A. Appointment of Members to the AC – Ms. Procida moved and it was seconded by Mr. Cook to reappoint the current members of the AC for fiscal year 2017. Motion passed unanimously.
- B. Board Member Appointments to the AC – Ms. Procida moved and it was seconded by Mr. Taylor to appoint Mr. Smith and Mr. Cook to the AC for fiscal year 2017. Motion passed unanimously.
- C. Approval of Board Calendar – Ms. Procida moved and it was seconded by Mr. Cook to approve the FY 2017 Board Calendar. Motion passed unanimously.

Note: For reasons of practicality, the Board addressed certain agenda items out of order.

UNFINISHED BUSINESS

- A. Approval of CA Management Contract – Mr. Smith moved and it was seconded by Mr. Cook to approve the FY 2017 – FY 2018 Management Contract with the Columbia Association. Motion passed unanimously.

NEW BUSINESS (continued)

- D. Closed Meeting - Mr. Cook moved and it was seconded by Mr. Smith to move into Closed Meeting to discuss matters pertaining to employees and personnel and to consult with staff personnel in connection with pending litigation. Motion passed unanimously. Ms. Procida moved and it was seconded by Mr. Cook to move out of Closed Meeting. Motion passed unanimously.

UNFINISHED BUSINESS (continued)

- B. FY 2017 Budget – Mr. Smith moved and it was seconded by Mr. Cook to approve the FY 2017 budget version 2 as presented. Motion passed unanimously.

NEW BUSINESS (continued)

- E. Juanita Robinson Fund Grant Request – Lori Jenner, Longfellow Elementary School, submitted a written request for a grant in the amount of \$1,000 to help subsidize the cost of summer programming for 10 students. Mr. Cook moved and it was seconded by Mr. Smith to approve a grant in the amount of \$250. Motion passed unanimously.

BOARD MEMBER REPORTS

None submitted.

Mr. Cook moved and it was seconded by Ms. Procida to adjourn. Motion passed unanimously at 9:45 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen J. Ingley". The signature is written in a cursive, flowing style.

Stephen J. Ingley
Village Manager/Secretary
Harper's Choice Community Association