

**HARPER'S CHOICE COMMUNITY ASSOCIATION  
BOARD MEETING MINUTES  
DECEMBER 6, 2016  
APPROVED JANUARY 3, 2016**

The Board of Directors of the Harper's Choice Community Association conducted its regular meeting on Tuesday, December 6, 2016, at Kahler Hall, Columbia, Maryland. Robert Fontaine, Robin Procida, Stephen Cook, Jim Smith, Ben Rubin, Alan Klein, and Steve Ingley were in attendance.

Mr. Fontaine called the meeting to order at 7:09 pm.

**APPROVAL OF THE AGENDA**

**Ms. Procida moved and it was seconded by Mr. Cook to approve the Agenda. Motion passed unanimously.**

**APPROVAL OF THE MINUTES**

**Mr. Rubin moved and it was seconded by Mr. Cook to accept the Minutes of the November 1, 2016 Board Meeting and Closed Meeting Statement as submitted. Motion passed unanimously.**

**RESIDENT SPEAK OUT**

Replacing HCPD Officer Jeremy Bowers, HCPD Officer Keith Thompson introduced himself as the new law enforcement liaison to the Village of Harper's Choice.

**NEW BUSINESS**

- A. Requests for HCCA Grant Funds – Harper's Choice Middle School PTA submitted a written request for a grant in the amount of \$700 to subsidize the cost of the "Life Under Water" program for 6<sup>th</sup> and 7<sup>th</sup> graders. **Ms. Procida moved and it was seconded by Mr. Smith to approve an HCCA Grant in the amount of \$350.00 to the Harper's Choice Middle School PTA for the "Life Under Water" Program. Motion passed unanimously.**
  
- B. Audit of HCCA's Financial Statements – The firm of Fitzpatrick, Leary & Szarko LLC submitted their final audit report for the year ended April 30, 2016. **Mr. Cook moved and it was seconded by Mr. Rubin to accept the audit report as submitted. Motion passed unanimously.**

**UNFINISHED BUSINESS**

- A. Student Board Member – **Mr. Rubin moved and it was seconded by Mr. Cook to remove the appointed student board member from the HCCA Board of Directors due to noncompliance with board meeting attendance**

**requirements as outlined in the bylaws of the corporation. Motion passed unanimously.**

- B. Ms. Procida moved and it was seconded by Mr. Smith to move into Closed Meeting to consult with staff personnel in connection with pending litigation and to discuss matters pertaining to employees and personnel. Motion passed unanimously. Ms. Procida moved and it was seconded by Mr. Cook to move out of Closed Meeting. Motion passed unanimously.**

## **BOARD MEMBER REPORTS**

None submitted.

**Ms. Procida moved and it was seconded by Mr. Cook to adjourn. Motion passed unanimously at 9:05 pm.**

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Stephen J. Ingley".

Stephen J. Ingley  
Village Manager/Secretary  
Harper's Choice Community Association