

**HARPER'S CHOICE COMMUNITY ASSOCIATION  
BOARD MEETING MINUTES  
AUGUST 18, 2015  
APPROVED SEPTEMBER 1, 2015**

The Board of Directors of the Harper's Choice Community Association conducted its regular meeting on Tuesday, August 18, 2015, at Kahler Hall, Columbia, Maryland. Robert Fontaine, Alicia Kong, Stephen Cook, Ben Rubin, Robin Procida, and Steve Ingley were in attendance.

Mr. Fontaine called the meeting to order at 7:07 pm.

**APPROVAL OF THE AGENDA**

**Ms. Kong moved and it was seconded by Mr. Rubin to approve the Agenda. Motion passed unanimously.**

**APPROVAL OF CONSENT AGENDA**

**Ms. Kong moved and it was seconded by Mr. Cook to approve the Consent Agenda. Motion passed unanimously.**

**APPROVAL OF THE MINUTES**

**Ms. Kong moved and it was seconded by Mr. Rubin to accept the Minutes of the July 21, 2015 Board Meeting as submitted. Motion passed unanimously.**

**RESIDENT SPEAK OUT**

A letter, submitted by resident Thomas P. Timer regarding the traffic light at Harper's Farm Road and Twin Rivers Road, was read. The letter makes the suggestion that the signal utilize a flashing red light when making a left turn from Harper's Farm onto Twin Rivers.

**NEW BUSINESS**

- A. Review/Approval of the 2014 IRS Forms 990 and 990T – **Mr. Rubin moved and it was seconded by Mr. Cooke to approve the 2014 IRS Forms 990 and 990T with minor changes recommended by Mr. Ingley. Motion passed unanimously.**

**UNFINISHED BUSINESS**

- A. Policies and Procedures Manual – **Mr. Rubin moved and it was seconded by Ms. Kong to approve the Policies and Procedures Manual as revised. Motion passed unanimously.**
- B. CA Fiscal Year 2017/2018 Budget – **Mr. Cook moved and it was seconded by Ms. Procida to add to the current approved budget requests, support for an**

**additional staff member for CA Open Space to assist in the processing of lease agreements. Motion passed unanimously.**

**BOARD MEMBER REPORTS**

None submitted.

**Ms. Kong moved and it was seconded by Mr. Rubin to adjourn. Motion passed unanimously at 9:18 pm.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stephen J. Ingley". The signature is written in a cursive, flowing style.

Stephen J. Ingley  
Village Manager/Secretary  
Harper's Choice Community Association